

Category No.

Missouri College Media Association
2010 Newspaper Contest
ENTRY FORM
Entry Deadline: Jan. 29, 2010



Read and follow contest instructions carefully. PLEASE Print Neatly. Place Category Numbers for each entry in the square at top left.

Name of School (2 yr. or 4 yr.) / Enrollment: _____ / _____

Name & Address of Newspaper:

Newspaper Phone: _____; Fax _____;

Email _____; Website _____

Adviser's Name / Phone / Email: _____

Entry Name: (1 or 2 words that identify the entry): _____

Name of Person or People to Receive Award: (If the award is to be presented to the newspaper, leave this space blank.) **Spell Names Correctly and Clearly. (Don't laugh. Every year entries come in with the award recipient's name spelled wrong. PLEASE spell names correctly and neatly.)**

JUDGE'S COMMENTS: (JUDGE: PLEASE READ AND FOLLOW INSTRUCTIONS PROVIDED. Write comments on ALL entries and return ALL entries to Missouri Press. If this entry is a winner, write a 1, 2, 3 or HM in the square below. Write your comments about the entry below and on the back of the form. Keep entry forms with their entries. Place winning entries on top of your packet of entries, in order of their finish, with 1st place on top.

(1st, 2nd, 3rd, HM)

FOLLOW THESE INSTRUCTIONS FOR FILLING OUT THE ENTRY FORM:

- **MAKE A MASTER ENTRY FORM AND THEN USE YOUR MASTER FORM TO MAKE A STACK OF ENTRY FORMS.**
- **DO NOT MOUNT ENTRIES.**

1. On your Master Entry Form fill in all the blanks that will be the same on each entry so you don't have to fill out the same information over and over. Then make as many copies of the Master Entry Form as you'll need for your entries.

2. **Put the number of the contest Category in the square in the upper left corner.**

3. **GATHER 3 COPIES OF EACH ENTRY. Entries must be full-page tearsheets.** The page folio (name/dateline) provides proof of publication date.

4. Tabloid-size papers, fold entries in half. Broadsheet papers fold entries into quarters. **Fold with items to be judged marked and facing up.**

5. After folding the entry, staple the Entry Form **FACE UP** to the top of the **face-up, unmounted** entry. Staple through only one sheet of the newspaper so judge does not have to tear out the staple.

6. **Stack entries FACE UP in NUMERICAL ORDER with the lowest number category on the top.**

7. **Ship TWO SEPARATED* SETS (one set in one packet, another set in a second packet) of your NEWSPAPER entries for JUDGING — and a check for your MCMA dues (\$150) — to: MCMA Contest, c/o Kent Ford, Missouri Press Association, 802 Locust St., Columbia, MO 65201. If you have questions, contact Kent Ford at (573) 449-4167; kford@socket.net.**

*The sets of entries are separated in case a package gets lost in the mail. If both sets of entries are in the same package, and it gets lost, you won't be entered in the contest.

8. **Ship ONE SET of your NEWSPAPER entries for display at the Convention to: MCMA Contest, Muleskinner, Wood 312, Warrensburg, MO 64093.**

9. **YEARBOOK Contest** entries should be shipped to MCMA Yearbook Contest, c/o Laura Widmer, 236 Wells Hall, Northwest Missouri State University, Maryville, MO 64468-6001.